

## RCR In-Person Research Team Meeting Form

School/Program Name: \_\_\_\_\_ Semester and Year: \_\_\_\_\_

*(Please use a separate form if not all of the same trainees were at each team meeting or for a meeting that took place during a different semester)*

Sponsor:

NSF     NIH     Other \_\_\_\_\_

<b>Award ID (AWD-)</b>	
<b>Grant # (GR)</b>	
<b>PI/PD Name</b>	
<b>Contact Email</b>	

Name of Each Trainee Who Attended the Meeting(s)	Enter at Least One Form of ID (Both if Available)		Career Stage*	Check to Certify Attendance
	Last 7 digits of GTID	GT Account (CAS login ID)		
	XX-			
	XX-			
	XX-			
	XX-			
	XX-			

\* U/G, MS, PhD, Postdoc, Faculty, Staff, or Other (please specify)

### RCR Topics List - [rcr.gatech.edu/topics](http://rcr.gatech.edu/topics)

- |                           |  |  |
|---------------------------|--|--|
| 1. Authorship             | 5. Environmental and Laboratory Safety                   | 8. Peer Review                               |
| 2. Collaborative Research | 6. Human Subjects Research                               | 9. Research Misconduct                       |
| 3. Conflicts of Interest  | 7. Humane Use and Care of Vertebrate Animals in Research | 10. Responsibilities of Mentors and Trainees |
| 4. Data Management        |  | 11. Science and Engineering in Society       |

Meeting Date	RCR Topics Covered Enter Topic Number(s) from Above List	Presenter / Topic Leader Name(s)	Approx. Time Covering RCR Topics
<b>Total Meeting Time (in Hours)</b>			
<i>Partial hours will be <b>rounded down</b> to the nearest whole number in the system</i>			

PI/PD Signature or E-Signature

Date

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**\*UPLOAD TO THE RCR PROGRAM SHARED FOLDER (do not email). IT IS ALSO RECOMMENDED TO FILE A COPY WITH PROJECT RECORDS\***

**FOR RCR PROGRAM OFFICE USE**

Date Received: \_\_\_\_\_ Date Entered in System: \_\_\_\_\_

Comments: \_\_\_\_\_